



Southeast Collegiate

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Job Advertisement
For the position of:

Educational Assistant- Full Time

Southeast Collegiate is accepting applications for an Educational Assistant.

Duties:

Under the direction of the Special Education Teacher, the Educational Assistant is responsible for delivering adapted and modified coursework provided by classroom and resource teachers, as well as to work with individuals and small groups of students.

Qualifications are all required, will not interview without these

- Diploma or certificate required (Red River Para Educator program, TESL Certificate)
- Demonstrated ability to work with Youth in grades 10-12
- Minimum of 2 years' experience is a must
- Satisfactory Criminal Record Check and Child Abuse Registry.
- Two working references, related to the position

Salary

Based on current salary structure which is based on experience level

Interested applicants are required to send resumes to the School office by email at secinfo@sec.education or by Fax 204-269-7880

Applications will be accepted until October 15, 2018 with interviews to follow. Only those applicants who will be interviewed will be contacted. Thank you to all those who submit applications.